Checklist for Execution+ G5 & Closure

17. **Work Owner**

    - [ ] Execution + Funding Request

18. **Investco/EPMO**

    - [ ] Attach Lifecycle for Execution +

19. **Work Owner (Delivery/Child)**

    - [ ] Submit for Additional Execution Funding (G6) (NIRA/Full CBA)

20. **a. CBA Owner**

    - [ ] Business Case Attributes

20. **b. Enterprise Risk Management (ERM)**

    - [ ] ERM Planning Challenge (Execution+) NIRA Review

21. **FPA&A Portfolio Support**

    - [ ] G5 Approval

22. **Portfolio Manager**

    - [ ] G5 Approval

    Investco/EPMO

    - [ ] G5 Approval based > $7M (SMC/CFO)

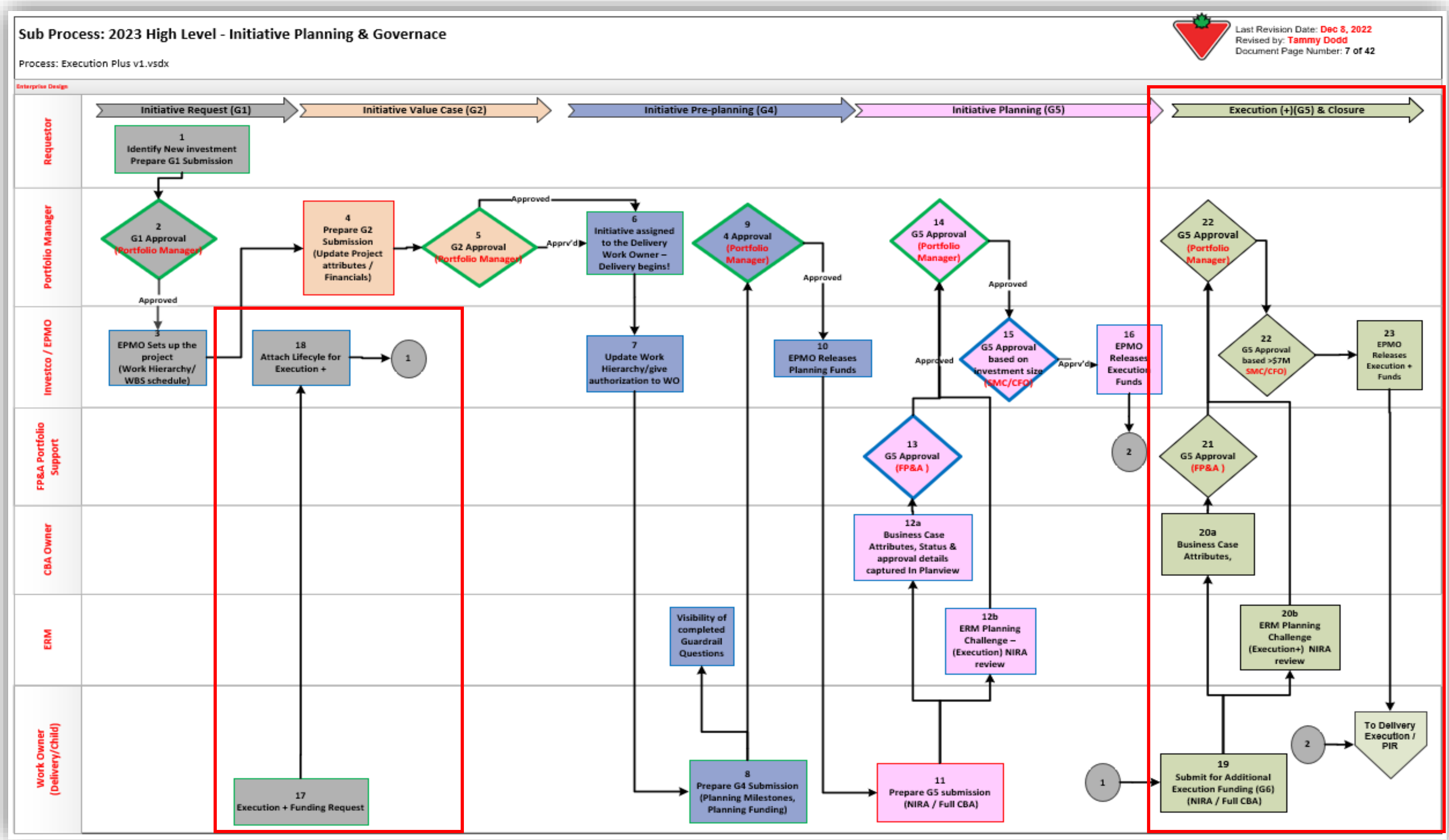
23. **Investco/EPMO**

    - [ ] EPMO Releases Execution+ Funds

24. **Work Owner (Delivery/Child)**

- [ ] To Delivery Execution PIR

Funding and Gating Process Flow



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Planview Roles and Responsibilities

EIP Role	Planview Role	Responsibilities
Strategy Mobilization Committee	Strategy Mobilization Committee	• Sets Investment Portfolio spend targets – including prioritization of spend across portfolios • Review portfolios or perform “Health checks” regularly • Recommends/approves funding releases for “Large” projects (>= $7M)
Portfolio Owner/ Designate/ Delegate	Portfolio Manager	• Acts on behalf of the Portfolio Owner/Designate in Planview to monitor portfolio performance, provide updates on progress to outcomes and adjustments required to manage to outcomes within envelope • Manages requests for new projects and reviews them for inclusion in portfolio • Capture initial project attributes and assign WOs • Review funding requests, CBAs and capture gate approvals on behalf of the Owner/Designate • Responsible for financial forecasting on unstarted work (work status = Requested)
FP&A	FP&A CBA Owner	• Responsible for owning the CBA process and completing peer reviews • Uploads the CBA and captures CBA attributes in Planview
	FP&A Portfolio Support	• Reviews the CBA attributes in Planview • Approves the CBA in Planview – ensuring the CBA meets the portfolio objectives
Investment Planning Team (IPT)	EPMO	• Governs projects and releases funds • Coordinates the scheduling of projects into SMC • Captures SMC/CFO approval within Planview • Supports the EIP process between all stakeholders
Delivery Teams (VP and AVP)	Work Owner (Delivery)	• Responsible for financial forecasting once project starts (work status = Open/Approved) • Submit funding requests following gating lifecycle • Support preparation of governance documents (CBA/CEA/NIRA) and gather approvals • Responsible for project execution (Project Health, status updates, Go Live)
	Work Owner (Child)	• Are assigned to projects (Child) within a Program • Responsible for Child project execution (Project Health and status updates) • Forecasting on Child project and liaising with the Program Manager to ensure Program is aligned

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